Description:

The purpose of the section is to reference typical acronyms and abbreviations recognized and utilized by the Department of Capital Projects and other associated divisions throughout Facilities Management including; Planning and Construction, Campus Projects, Operations and Maintenance, Procurement and Finance and Accounting.

Related Standards:

The list below represents Acronyms and Abbreviations that <u>may or may not</u> be common to the industry. The list is highlighted for reference only and not meant to supersede any established industry standard nomenclature.

Effective Date:

July 10, 2009

Acronym/Abbreviation:

AD	Assistant Director
ADA	Americans With Disabilities Act
ADSB	Architectural Design Standards Board
AIA	American Institute of Architects
ALRB	Architectural and Landscape Review Board (UMCP only)
ANSI	American National Standards Institute
APA	American Planning Association
ARB	Architectural Review Board
ASLA	American Society of Landscape Architects
ASTM	American Society for Testing Materials
BAFO	Best and Final Offer (price)
BOR	Board of Regents
BPW	Board of Public Works (State Board: Governor, Comptroller, & Treasurer)
BSU	Bowie State University (University Systems of Maryland)
CAMP	Department of Campus Projects (UMCP – Facilities Management)
САР	Department of Capital Projects (UMCP – Facilities Management)
CBFR	Capital Bond Fund Requisition
CCMS	Central Control and Monitoring System
CD	Construction Documents
CDT	Contractor's Design Team
CI	Client Institution
CIP	Capital Improvement Program
CM	Construction Manager
СО	Change Order
СОВ	Close Of Business
COMAR	Code Of Maryland Annotated Regulations
СОР	Certificate of Participation
СРМ	Critical Path Method
CPTL	Complete Project Tracking Log
CR	Capital Renewal (also called Facilities Renewal)
CS	Construction Supervisor
CSI	Construction Specifications Institute
CVRP	Contractor and Vendor Request For Payment
DD	Design Development (Phase of A/E Services)
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Acronyms and Abbreviations

01.42.13

DGS Department of General Services (State of Maryland) DIM Design Initiation Meeting DNR Department of Natural Resources (State of Maryland) DPP Department of Procurement and Supply(UMCP) EE Electrical Engineer EPA (aka USEPA) Environmental Protection Agency (US – Federal Government) ES Environmental Safety FXA Finance and Administration (UMCP) FAS Finance and Administration (UMCP) FC Finance and Administration (UMCP) FEI Federal Employee ID# FEE Furniture, Fixtures, and Equipment FM Facilities Ranagement (UMCP) FP Facilities Planning (Part of UMCP-Facilities Management, Formerly P&O) FR Request For Information FRP Facilities Renewal Program FSU Frostburg State University (University Systems of Maryland) FY Fiscal Year GC General Construction or General Contractor GC General Construction toan (Type of State Funds) GMP Guaranteed Maximum Price GPSSB General Construction or Indefini	DES	Department of Environmental Safety (University of Maryland)
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NCP Non-Capital Project NEC National Electric Code NFPA National Fire Protection Association NIC Not-in-contract NTP Notice To Proceed	NA	Not Applicable
NEC National Electric Code NFPA National Fire Protection Association NIC Not-in-contract NTP Notice To Proceed	NASF	Net Assignable Square Footage
NFPA National Fire Protection Association NIC Not-in-contract NTP Notice To Proceed	NCP	Non-Capital Project
NIC Not-in-contract NTP Notice To Proceed	NEC	National Electric Code
NTP Notice To Proceed		National Fire Protection Association
	NIC	Not-in-contract
	NTP	Notice To Proceed
NTS Not To Scale	NTS	Not To Scale
O&M Operations and Maintenance	0&M	Operations and Maintenance
OAPP Office of the Associate Provost for Planning (UMCP)	OAPP	Office of the Associate Provost for Planning (UMCP)

Acronyms and Abbreviations

ORPB	Office of Resource Planning and Budget (UMCP)
OSCR	On-Site Construction Representative (UMCP-Facilities Management–Planning & Construction)
OSHA	Occupational Safety and Health Administration
P&C	Planning and Construction (UMCP-Facilities Management, Formerly DAEC)
P&S	Procurement and Supply (UMCP-Facilities Management)
PA	Planning Appropriation
PC	Project Coordinator
PCB	Poly-Chlorinated-Biphenyls
PCM	Production Control Manager
PCO	Proposed Change Order
PCS	Procurement for Contractual Service
PD	Preliminary Design (Phase of A/E Services)
PM	Project Manager, Capital Projects (UMCP-Facilities Management)
PMIS	Project Management Information System (UMCP)
PO	Project Order
RAE	Reference Administrative Service
RDPWR	Request for Determination of Prevailing Wage Rates
RFA/ORS	Request for Alternation/Other Reimbursable Expenses
RFI	Request For Information
RFP	Request For Purchase/ Request For Proposal
RFS	Request For Services
SCD	Substantial Completion Date
SCUB	Satellite Central Utilities Building (UMCP)
SD	Schematic Design (Phase of A/E Services)
SDC	System Development Charges (WSSC)
SFCP	System Funded Construction Program
SRC	Survey Research Center
SSD	Small Scale Drawing
SU	Salisbury State University (University Systems of Maryland)
T&M	Time and Material
TAS	Time Allocation System (UMCP)
TBD	To Be Determined
UBC	Uniform Building Code
UMAB	University of Maryland at Baltimore(University Systems of Maryland)
UMBC	University of Maryland Baltimore Campus (University Systems of Maryland)
UMBI	University of Maryland Biotechnology Institute (University Systems of Maryland)
UMCES	University of Maryland Center for Environmental Sciences (University Systems of Maryland)
UMCEES	University of Maryland Center for Environmental and Estuarine Studies
UMCP	University of Maryland College Park
UMD	University of Maryland
UMES	University of Maryland Eastern Shore
UMSA	University of Maryland System Administration
UMUC	University of Maryland University College
USG	University of Maryland Shady Grove
USM	University System of Maryland
USMO	University System of Maryland Office
UON	Unless Otherwise Noted
User	Sponsoring/Using Agency or Customer of the Project
VE	Value Engineering
V.I.F.	Verify In Field

Acronyms and Abbreviations

01.42.13

WBMS	Web-Based Management System
WCC	Work Control Center (UMCP)
WIC	Work Input Control or Work Initiation Conference
WO	Work Order
WOCS	Work Order Contracting System
WRN	Work Request Number
WSSC	Washington Suburban Sanitary Commission